



**20<sup>th</sup> Annual Festival: Flights of Fancy  
July 18-20, 2008**

**2008 Community Corner Application**

We invite interested community groups and organizations to exhibit at the Community Corner with information of general interest to the Corvallis community and festival attendees. Space is limited and exhibitors will be selected on a first come, first-served basis. If you would like to exhibit at the Community Corner, please submit this application by **April 30, 2008**.

**A. CONTACT INFORMATION**

Organization:	_____	Phone:	_____
Contact:	_____	2 <sup>nd</sup> Phone:	_____
Address:	_____	Fax:	_____
	_____		
Email:	_____	<input type="checkbox"/> Prefer to correspond via email	
Web Site:	_____		

**B. EXHIBIT DESCRIPTION:** Please provide an exhibit title and a short description of your exhibit. If you plan to offer free items (e.g., buttons and consumables), please list those as well.

Title:	_____		
Description:	<div style="border: 1px solid black; height: 100px; width: 100%;"></div>		
Free items:	_____	_____	_____
	_____	_____	_____

- C. BOOTH LOCATION:** The Community Corner is located along the Avenue of Imagination on the Northeast corner of Madison Avenue and 11<sup>th</sup> Street. This location is outside of the Festival's enclosed, admission-only area on the OSU Lower Campus. Free admissions are not provided to Community Corner exhibitors, admission bracelets may be purchased in advance at local outlets or on-line.
- D. EXHIBIT SPACE AMENITIES:** The Festival does not provide canopies, electricity, or water at the Community Corner venue. Exhibitors are responsible for providing their own booth structure and furniture.
- E. BOOTH SIZE & SETUP:** The Festival requests that exhibitors design their booths to fit into a 10 x10 ft exhibit space. Please note that a canopy is recommended since the Community Corner site has no shade. Exhibitors are responsible for providing their own canopies.
- F. BOOTH SETUP:** Exhibitors are responsible for their exhibit setup. Setup time is between 8:00-10:00 am on Saturday, July 19. A festival volunteer will be available to direct exhibitors to their sites and answer questions during setup.
- G. HOURS:** On July 19-20, exhibitor hours are Saturday 10:00 am – 7:00 pm and Sunday 10:00 am – 5:00 pm.
- H. SECURITY:** Although the Festival provides an after-hours security patrol along Madison Avenue, exhibitors should consider the Community Corner as a non-secure location. Exhibitors are encouraged to remove all items of value from their booths on Saturday evening.
- I. CONFIRMATION:** We will confirm acceptance of your application no later than May 15, 2008.

Please return your application via email or regular mail by **April 30, 2008** to:

da Vinci Days  
568 SW Third Street  
Corvallis, OR 97333  
(541) 757-6363  
davinci@davinci-days.org  
www.davinci-days.org



## Community Corner Exhibitor Guidelines

### Exhibitor Signs & Handouts

Exhibitors are responsible for providing their booth signs. If exhibitors offer handouts, these should be informational only and should **not** be actively distributed. Exhibitors planning to offer free items (e.g., buttons and consumables) must notify the Festival that they intend to do so in Item B of the Community Corner Exhibitor Application. The da Vinci Days Executive Director has final approval over handouts and free items.

### Exhibitor Grandstanding

The Festival encourages communication about art, science, and technology. Applications from organizations, groups, or individuals for exhibits that offer or engage in political, religious, or commercial activities will not be accepted. The Festival reserves the right to ask exhibitors to leave the Community Corner if such activities are identified during the Festival weekend.

### Exhibitor Merchandise & Solicitation

Exhibitors may not sell merchandise or solicit in the Community Corner or anywhere within the perimeters of the designated Festival grounds, including locales associated with races, parades, exhibits, performances, visual arts and speaker presentations, transportation shuttles, parking, and any other official da Vinci Days activity, event, or function.

### Exhibit Setup

Booth setup is scheduled between 8:00 – 10:00 am on Saturday, July 19. Exhibitors are responsible for their exhibit setup. Festival volunteers will be available at the Main Entrance (11<sup>th</sup> Street and Madison Ave.) to direct exhibitors to their sites and answer questions during setup.

### Exhibit Power

There is no electric power available at the Community Corner location.

### Community Corner Schedule

The Community Corner will be open to the public between 10:00 am – 7:00 pm on Saturday and 10:00 am – 5:00 pm on Sunday, July 19-20, 2008.

### Security

Although the Festival provides an after-hours security patrol along the Avenue of Imagination, exhibitors should consider the Community Corner as a non-secure location. Exhibitors are encouraged to remove all items of value from their booths on Saturday evening (July 19). The Festival cannot take responsibility for any loss or property damage.

### Festival contact

Questions may be directed to the Festival office, 757-6363 or by e-mail to [davinci@davinci-days.org](mailto:davinci@davinci-days.org).